



We are the Office Support Staff from local churches, conferences, national agencies and covenanted ministries  
 We are the supporting hands at the end of the administrating arms of the on-going ministry of the United Church of Christ.

# Conference Agenda

Track 1	Looking Toward a Healthy 2007 & Beyond
Track 2	PBUCC - With You Today & Tomorrow - <i>Are You Saving Enough for Retirement?</i> - <i>Programs of Financial Assistance</i>
Track 3	Why Your Church Needs a working Endowment Fund Policy

## THURSDAY, April 12, 2007

(Today's events will take place at The New Yorker Hotel, 481 Eighth Avenue)

2:00 pm - 4:30 pm	Registration
6:00 pm - 9:00 pm	Welcome Reception & Dinner - <b>"Remembering Yesterday"</b> Keynote Address: Rev. John H. Thomas, General Minister & President, UCC (Herald Square Suite)

## FRIDAY, April 13, 2007

(Today's events will take place at The Interchurch Center, 475 Riverside Drive)

	Breakfast on your own - (Tick Tock Diner - 24 hour restaurant @ Hotel)			
8:00 am - 9:00 am	Travel to The Interchurch Center (TIC)			
9:00 am - 9:45 am	Morning Worship: Rev. Geoffrey A. Black, Conference Minister, New York Conference (TIC Chapel)			
9:45 am - 10:00 am	Coffee Break			
10:00 am - 11:15 am	"Securing Tomorrow"	<b>Looking Toward a Healthy 2007 &amp; Beyond</b> - <i>UCC Medical Benefits Plan</i> - <i>Flexible Spending Account (FSA)</i> - <i>Healthy Stewards</i> - <i>Conversation with PBUCC Staff</i>	<b>PBUCC - With You Today &amp; Tomorrow</b> - <i>Are You Saving Enough for Retirement?</i> - <i>Programs of Financial Assistance</i>	<b>Why Your Church Needs a working Endowment Fund Policy -</b> Rev. Nelson R. Murphy, <i>Director of Education &amp; Marketing</i> United Church Foundation (UCF)
11:15 am - 11:30 am		Coffee Break		
11:30 am - 12:45 pm	"Securing Tomorrow"	<b>Looking Toward a Healthy 2007 &amp; Beyond</b> - <i>UCC Medical Benefits Plan</i> - <i>Flexible Spending Account (FSA)</i> - <i>Healthy Stewards</i> - <i>Conversation with PBUCC Staff</i>	<b>PBUCC - With You Today &amp; Tomorrow</b> - <i>Are You Saving Enough for Retirement?</i> - <i>Programs of Financial Assistance</i>	<b>Why Your Church Needs a working Endowment Fund Policy -</b> Rev. Nelson R. Murphy, <i>Director of Education &amp; Marketing</i> United Church Foundation (UCF)
12:45 pm - 1:45 pm		Buffet Luncheon		



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**FRIDAY, April 13, 2007 (Continued)** (Today's events will take place at The Interchurch Center, 475 Riverside Drive)

1:45 pm - 3:00 pm	<b>Looking Toward a Healthy 2007 &amp; Beyond</b> - UCC Medical Benefits Plan - Flexible Spending Account (FSA) - Healthy Stewards - Conversation with PBUCC Staff	<b>PBUCC - With You Today &amp; Tomorrow</b> - Are You Saving Enough for Retirement? - Programs of Financial Assistance	<b>Why Your Church Needs a working Endowment Fund Policy -</b> Rev. Nelson R. Murphy, <i>Director of Education &amp; Marketing</i> United Church Foundation (UCF)
3:00 pm - 3:30 pm	Wrap-Up / Michael Downs, President/CEO, PBUCC		
3:45 pm - 5:00 pm	Tour of Grant's Tomb & Riverside Church		
5:15 pm - 6:15 pm	Travel back to The New Yorker Hotel - (Scenic Route) Evening Free / Dinner on your own		

**SATURDAY, April 14, 2007** (Today's events will take place at The New Yorker Hotel, 481 Eighth Avenue)

	Breakfast on your own - (Tick Tock Diner - 24 hour restaurant @ Hotel)	
9:00 am - 10:00 am	UCCOSSN Business Meeting	
10:00 am - 10:15 am	Coffee Break	
10:15 am - 12:15 pm	<b>"Living Today"</b>	<b>Workshop: Communication Wheel Interpersonal Skills</b> , -We spend 70% of our waking hours communicating in some form. People see what they want to see and hear what they want to hear. As communication takes place, we fill in what we think others mean or what we think we have heard. In this workshop you will learn how to identify language styles, barriers to effective interpersonal communication, and solutions to deal effectively with our differences. You will become more aware of your own communication language or style and will be more aware of others' language styles. (Herald Square Suite)
12:15 pm - 1:15 pm		Working Lunch
1:15 pm - 3:00 pm		<b>Workshop: Communication Wheel Interpersonal Skills, Continued</b> - Dr. Linda J. Burrs, President & Principal Consultant of Step Up to Success!, a consulting firm focusing on professional development for teams and individuals. Dr. Burrs has been in the corporate & professional training field for over 17 years.
3:00 pm - 3:15 pm		Coffee Break
3:15 pm - 4:15 pm		<b>Evening Worship: Rev. Martha M. Cruz, Director, Public Relations &amp; Communication, PBUCC</b> Evening Free / Dinner on your own



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## SUNDAY, April 15, 2007

8:00 am - 9:30 am	Continental Breakfast Review & Evaluation / Adjournment
9:45 am - 10:30 am	Travel to Riverside Church
10:45 am - 12:00 pm	Morning Worship & Riverside Church
12:30 pm - 1:30 pm	Travel back to The New Yorker Hotel Save travels home!

For questions or further information, please contact:

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